



First Church in Marlborough (First Church) provides funding, as available, through ongoing donations received from the estate of Charles Lyons (a/k/a the Charles Lyons Fund), to families residing in Marlborough, MA with children under the age of 16 who are disabled. Funding is specific for the purchase of eyeglasses, artificial limbs, braces, or mechanical devices to assist children. Parents/guardians must demonstrate a financial need in order to receive funding.

The following requirements will determine eligibility for funding:

1. A Request for Funding form must be completed, signed, and dated.
2. The child for which the funding is being requested must be under age 16 as of the date of the request, and a photocopy of the child's birth certificate must be presented.
3. The child the funding is being requested for must be disabled as defined by the Massachusetts Department of Elementary & Secondary Education (see pages 2-4), and documentation of this disability from a licensed physician must be provided.
4. The family must provide documentation that they are residents of the City of Marlborough. The list of documents that provides proof of residency includes but is not limited to a certificate of residency issued by the City of Marlborough, a copy of a recent mortgage statement, a copy of a residential lease agreement, a copy of a recent utility bill, and other similar documents. Please note: proof of residency must be for a physical address, not a post office box.
5. Financial need will be determined using the current Commonwealth of Massachusetts Department of Early Education and Care Income Eligibility Table (see page 5). Families whose income is 50% of the State Median Income (SMI) or less will be deemed as having a financial need. Proof of income will need to be provided by all parents/guardians in the household in the form of the Federal tax return from the previous year.
6. A copy of an invoice, purchase order, sales offer, or any similar document which clearly details the item(s) to be purchased, the name and address of the vendor, and the amount must be provided. If the item(s) has/have already been purchased by the family making the request and they are seeking funding to cover the cost of it, a receipt clearly indicating the item(s) purchased must be provided.

Funding request forms and all accompanying documentation should be directed to the Treasurer of First Church, who will initially determine whether all required forms and documents are present. Requests that are determined to be complete will be presented to the Board of Trustees (Trustees) at their monthly meetings, and Trustees will have final approval of all requests and will determine amounts to be distributed, if any. Approved funds will be distributed within 10 business days of Trustees approval.

Disability Definitions

Autism

A developmental disability significantly affecting verbal and nonverbal communication and social interaction. The term shall have the meaning given it in federal law at 34 CFR 300.7.

Federal Definition:

- (i) Autism means a developmental disability significantly affecting verbal and nonverbal communication and social interaction, generally evident before age 3, that adversely affects a child's educational performance. Other characteristics often associated with autism are engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. The term does not apply if a child's educational performance is adversely affected primarily because the child has an emotional disturbance, as defined in paragraph (b)(4) of this section.
- (ii) A child who manifests the characteristics of "autism" after age 3 could be diagnosed as having "autism" if the criteria in paragraph (c)(1)(i) of this section are satisfied.

Communication Impairment

The capacity to use expressive and/or receptive language is significantly limited, impaired, or delayed and is exhibited by difficulties in one or more of the following areas: speech, such as articulation and/or voice; conveying, understanding, or using spoken, written, or symbolic language. The term may include a student with impaired articulation, stuttering, language impairment, or voice impairment if such impairment adversely affects the student's educational performance.

Developmental Delay:

The learning capacity of a young child (3-9 years old) is significantly limited, impaired, or delayed and is exhibited by difficulties in one or more of the following areas: receptive and/or expressive language; cognitive abilities; physical functioning; social, emotional, or adaptive functioning; and/or self-help skills.

Emotional Impairment

As defined under federal law at 34 CFR §300.7, the student exhibits one or more of the following characteristics over a long period of time and to a marked degree that adversely affects educational performance: an inability to learn that cannot be explained by intellectual, sensory, or health factors; an inability to build or maintain satisfactory interpersonal relationships with peers and teachers; inappropriate types of behavior or feelings under normal circumstances; a general pervasive mood of unhappiness or depression; or a tendency to develop physical symptoms or fears associated with personal or school problems. The determination of disability shall not be made solely because the student's behavior violates the school's discipline code, because the student is involved with a state court or social service agency, or because the student is socially maladjusted, unless the Team determines that the student has a serious emotional disturbance.

Health Impairment

A chronic or acute health problem such that the physiological capacity to function is significantly limited or impaired and results in one or more of the following: limited strength, vitality or alertness including a heightened alertness to environmental stimuli resulting in limited alertness with respect to the educational environment. The term shall include health impairments due to asthma, attention deficit disorder or attention deficit with hyperactivity disorder, diabetes, epilepsy, a heart condition, hemophilia, lead poisoning, leukemia, nephritis, rheumatic fever, and sickle cell anemia, if such health impairment adversely affects a student's educational performance.

Intellectual Impairment

The permanent capacity for performing cognitive tasks, functions, or problem solving is significantly limited or impaired and is exhibited by more than one of the following: a slower rate of learning; disorganized patterns of learning; difficulty with adaptive behavior; and/or difficulty understanding abstract concepts. Such term shall include students with mental retardation.

Neurological Impairment

The capacity of the nervous system is limited or impaired with difficulties exhibited in one or more of the following areas: the use of memory, the control and use of cognitive functioning, sensory and motor skills, speech, language, organizational skills, information processing, affect, social skills, or basic life functions. The term includes students who have received a traumatic brain injury.

Physical Impairment

The physical capacity to move, coordinate actions, or perform physical activities is significantly limited, impaired, or delayed and is exhibited by difficulties in one or more of the following areas: physical and motor tasks; independent movement; performing basic life functions. The term shall include severe orthopedic impairments or impairments caused by congenital anomaly, cerebral palsy, amputations, and fractures if such impairment adversely affects a student's educational performance.

Sensory Impairment

The term shall include the following:

1. Hearing - The capacity to hear, with amplification, is limited, impaired, or absent and results in one or more of the following: reduced performance in hearing acuity tasks; difficulty with oral communication; and/or difficulty in understanding auditorally-presented information in the education environment. The term includes students who are deaf and students who are hard-of-hearing.
2. Vision - The capacity to see, after correction, is limited, impaired, or absent and results in one or more of the following: reduced performance in visual acuity tasks; difficulty with written communication; and/or difficulty with understanding information presented visually in the education environment. The term includes students who are blind and students with limited vision.
3. Deaf-Blind - Concomitant hearing and visual impairments, the combination of which causes severe communication and other developmental and educational needs.

Specific Learning Disability

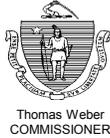
The term shall have the meaning given in federal law at 34 C.F.R. §§300.7 and 300.541.

Federal Definition:

Specific learning disability is defined as follows:

(i) General. The term means a disorder in one or more of the basic psychological processes involved in understanding or in using language, spoken or written, that may manifest itself in an imperfect ability to listen, think, speak, read, write, spell, or to do mathematical calculations, including conditions such as perceptual disabilities, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia.

(ii) Disorders not included. The term does not include learning problems that are primarily the result of visual, hearing, or motor disabilities, of mental retardation, of emotional disturbance, or of environmental, cultural, or economic disadvantage



Commonwealth of Massachusetts
Department of Early Education and Care (EEC)

INCOME ELIGIBILITY TABLE

Step 1: Use This Form to Determine Family Eligibility

1. Find the column with the family's size written at the top.
2. Read down the column until you come to the correct income (either annual or monthly).
3. Then read directly across to the left to determine "Percent of State Median Income."
4. Please refer to relevant SMI Percentage (i.e. initial vs. reassessment - OR - special needs) to determine the family's eligibility.

% of State Median Income (SMI)	Family of Two		Family of Three		Family of Four		Family of Five		Family of Six		Family of Seven		Family of Eight		Family of Nine	
	Annual	Monthly*	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly
50% SMI	\$36,099	\$3,008	\$44,593	\$3,716	\$53,087	\$4,424	\$61,580	\$5,132	\$70,074	\$5,840	\$71,667	\$5,972	\$73,259	\$6,105	\$74,852	\$6,238
85% SMI	\$61,368	\$5,114	\$75,808	\$6,317	\$90,247	\$7,521	\$104,687	\$8,724	\$119,126	\$9,927	\$121,834	\$10,153	\$124,541	\$10,378	\$127,248	\$10,604
100% SMI	\$72,198	\$6,016	\$89,185	\$7,432	\$106,173	\$8,848	\$123,161	\$10,263	\$140,148	\$11,679	\$143,334	\$11,944	\$146,519	\$12,210	\$149,704	\$12,475

% of State Median Income (SMI)	Family of Ten		Family of Eleven		Family of Twelve	
	Annual	Monthly	Annual	Monthly	Annual	Monthly
50% SMI	\$76,445	\$6,370	\$78,037	\$6,503	\$79,630	\$6,636
85% SMI	\$129,956	\$10,830	\$132,663	\$11,055	\$135,371	\$11,281
100% SMI	\$152,889	\$12,741	\$156,074	\$13,006	\$159,260	\$13,272

Effective 10/1/2015

*To calculate a monthly income from a weekly income multiply by 4.33.
*To calculate a monthly income from a bi-weekly income multiply by 2.167.



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Marlborough, MA 01752
(508) 485-6297
www.firstchurchnet.com

**CHARLES LYONS FUND
REQUEST FOR FUNDING**

Child's Name _____

Child's Address _____

Home Phone _____ Date of Birth _____

Parent/Guardian 1 Name _____

Parent/Guardian 1 Address (if different) _____

Parent/Guardian 1 Cell Phone _____ Parent/Guardian 1 Email _____

Parent/Guardian 2 Name _____

Parent/Guardian 2 Address (if different) _____

Parent/Guardian 2 Cell Phone _____ Parent/Guardian 2 Email _____

Reason for Requesting Funding _____

Parent/Guardian Signature _____

Date _____

For office use only:

Documentation of disability from licensed physician provided

Proof of residency document(s) provided

Proof of income provided

Documentation of item(s) purchased or to be purchased

Trustee Funding Approval Signature _____